



# Data Collection Form

## Attachment 1

### DATA COLLECTION

Under Government Legislation, Ministers for Education in each state and territory and the Commonwealth have signed up to the National Goals for Schooling in the Twenty-First Century.

As a result, it is a Government requirement for this survey to be completed as part of the enrolment process for assessment and reporting purposes.

#### STUDENT

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Home address of student: \_\_\_\_\_

No. and street name \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Is the student of Aboriginal or Torres Strait Islander origin?

- No
- Yes, Aboriginal
- Yes, Torres Strait Islander
- Yes, both Aboriginal and Torres Strait Islander

In which country was the student born?

- Australia
- Other Country – please specify \_\_\_\_\_

Year of arrival if born overseas \_\_\_\_\_

Does the student or do the parent(s)/guardian(s) speak a language other than English at home?

- Student:
- No, English only
  - Yes, other please specify \_\_\_\_\_

- Mother/guardian:
- No, English only
  - Yes, other please specify \_\_\_\_\_

- Father/guardian:
- No, English only
  - Yes, other please specify \_\_\_\_\_

#### PARENTS

What is the highest year of primary or secondary school the parents/guardians have completed?

- Mother/guardian:
- Year 12 or equivalent
  - Year 11 or equivalent
  - Year 10 or equivalent
  - Year 9 or equivalent or below

Father/guardian:

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent or below

What is the level of the highest qualification the parents/guardians have completed?

Mother/guardian

- Bachelor degree or above
- Advanced diploma/diploma
- Certificate I to IV (including trade certificate)
- No non-school qualifications

Father/guardian

- Bachelor degree or above
- Advanced diploma/diploma
- Certificate I to IV (including trade certificate)
- No non-school qualifications

## EMPLOYMENT

Please select the appropriate parental occupation group number from the list below (1, 2, 3 or 4). If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation. If the person has not been in paid work in the last 12 months, enter '8' in the space provided.

What is the occupation group of the mother/guardian? \_\_\_\_\_

What is the occupation group of the father/guardian? \_\_\_\_\_

### GROUP 1

#### Senior management in large business organisation, government administration and defence, and qualified professionals

**Senior executive/manager/department head:** in industry, commerce, media or other large organisation.

**Public service manager:** (Section head or above), regional director, health/education/police/fire services administrator

**Other administrator:** school principal, faculty head/dean, library/museum/gallery director, research facility director

**Defence Forces:** Commissioned Officer

**Professionals:** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

- Health, Education, Law, Social Welfare, Engineering, Science, Computing: professional
- Business: management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer
- Air/sea transport: aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller

### GROUP 2

#### Other business managers, arts/media/sportspersons and associate professionals

**Owner/manager:** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

**Specialist manager:** finance/engineering/production/personnel/industrial relations/sales/marketing

**Financial services manager:** bank branch manager, finance/investment/insurance broker, credit/loans officer

**Retail sales/services manager:** shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency

**Arts/media/sports:** musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official

**Associate professionals:** generally have diploma/technical qualifications and support managers and professionals

- Health, Education, Law, Social Welfare, Engineering, Science, Computing: technician/associate professional
- Business/administration: recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager
- Defence Forces: Senior Non-Commissioned Officer

### GROUP 3

#### Trades people, clerks and skilled office, sales and service staff

**Trades people:** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group

**Clerks:** bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk

#### Skilled office, sales and service staff

- **Office:** secretary, personal assistant, desktop publishing operator, switchboard operator
- **Sales:** company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher
- **Service:** aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor

### GROUP 4

#### Machine operators, hospitality staff, assistants, labourers and related workers

#### Drivers, mobile plant, production/processing machinery and other machinery operators

**Hospitality staff:** hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper

#### Office assistants, sales assistants and other assistants

- **Office:** typist, word processing/data entry/business machine operator, receptionist, office assistant
- **Sales:** sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker
- **Assistant/aide:** trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant

#### Labourers and related workers

- **Defence Forces:** ranks below senior NCO not included above
- **Agriculture, horticulture, forestry, fishing, mining worker:** farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand
- **Other worker:** labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor